

## IYANW BOARD

### Meeting Minutes

Sunday October 4, 2008

#### I. Call to Order

Pat Musburger called the meeting to order at 10:20 a.m. on Sunday, October 4, 2008 at her home in Seattle.

#### II. Present

The following board members were present: Pat Musburger, Tonya Garraud, Don Gura, Paul Cheek, Nina Pileggi, Jennifer Shonk and incoming members Denise Weeks and Karin Brown.

#### III. Committee Reports

##### A. Treasurer – Nina

1. Treasurer's reports (see attached): Constant Contact needs to be used more.
2. Filing of IRS 990-EZ needs to happen, no penalty for late filing.

##### B. Membership – Paul

1. Membership report (see attached): There are fewer teachers as members than in 2007 and 2008 has presented many challenges in understanding our regional membership due to IYNAUS website overhaul and delay in invoicing.
2. There are 63 people receiving Constant Contact who are not regional members.

##### C. Communication – Don

1. Newsletter: no report.
2. E-newsletter: Tonya sent out two e-blasts.
3. Website: No electronic workshop submittals were received. Constant Contact should be used every two months to send a reminder to area studios for workshop submittals. A PDF form to "Name Studio" was added to the website.
4. Future calendar project: Consider high-quality laser digital prints if the idea is revisited in the future.

##### D. Scholarship – Pat for Judy

1. Scholarship awards: Three applications were received and two awarded. Pat suggested that the award amount be increased.
2. Scholarship fund: A brainstorm of ideas to boost the scholarship fund to be discussed at the winter 2009 meeting. Potential ideas include: an IYANW sponsored member workshop, a regional workshop taught by a senior teacher just before the 2010 convention to raise visibility of the scholarship fund and open to all.
3. Scholarship Outreach: Constant Contact should be used more to remind members about scholarships. Other modes of advertising the scholarship such as more regular communication with area teachers and simplifying link to the scholarship fund or a direct link from the workshop page. Additionally, the board should discuss offering two types of awards so more members are eligible.

##### E. President – Pat

1. Lending Library: Donations have been received. Upcoming newsletter should announce the start of the lending library as well as solicit help in transferring VHS tapes to DVD format and someone to serve as the archive/library chair.

2. Pat offered to help serve the board as needed.

F. Nominating – Tonya

1. Election: Ballots were sent to many people because of inaccurate membership information due to difficulties with IYNAUS changes. Tonya suggested that a budget for the election be considered or a possible change to electronic voting in the future and as membership continues to grow.

**IV. Old Business**

A. Lending Library-Tonya

Phase 1: Pat recommended forming a library committee to be chaired by Tonya and to develop the various phases, policies, contracts, etc. Don, Denise and Jennifer will serve on the library committee. The committee will develop criteria for material accepted in accordance with the mission statement and a method for handling donations that are not wanted by the library. The committee will also draft a contract for those making donations concerning liability as well as a policy for those using the library. Other tasks to take place in phase one include assigning monetary values, weighing and measuring each item.

B. Mala for the Guru:

Pat recommended that a graphic be designed for the newsletter and website for the mala with a listing of the regional celebrations. Paul motioned for IYANW to donate \$200 to the 90<sup>th</sup> Birthday Gift; the motion was seconded and passed unanimously.

C. Iyengar Name Registration:

As of now two standards exist: one set forth by Gurujī, the other is an application process. IYANW does not agree with two separate sets of rules and would like for everyone to register. Pat will pursue this topic further at the next IYNAUS meeting. Paul processes but does not control the forms for accuracy.

- D. Mileage Reimbursement: At the June 2008 meeting, the board voted to fully reimburse airfare. Board members who drive can either receive reimbursement from IYANW or claim as a deduction. Nina motioned that the mileage reimbursement rate be set at \$0.14 per mile and reviewed annually. The motion was seconded and passed.

**V. New Business**

- A. Increase in IYNAUS membership fees: Paul proposed to increase the IYANW regional fee from \$25 to \$30 so as to match the increase set forth by IYNAUS and to encourage members to pay through the IYNAUS website. Motion was seconded and passed.

B. New Roles and Officer Assignments

President- Tonya Garreaud	Membership – Paul Cheek
Vice- President – Denise Weeks	Communications – Don Gura
Secretary – Jennifer Shonk	Scholarship – Judy Landecker
Treasurer – Karin Brown	

- C. Winter meeting time and place: The next meeting will be held on Saturday, January 17, 2009 at 1:00 p.m. at Tonya's home in Portland, OR. The June 2009 meeting will be open to all members.

**VI. Summary of Actions – Jen**

**Pat:**

- Talk to George and Ewa about submitting an article for the upcoming newsletter
- E-mail list of library materials to board members
- Write an article for upcoming newsletter considering 'Mala for the Guru' and send to Don

**Tonya:**

- Write an article for upcoming newsletter about the launch of the lending library. Request volunteer members to sit on the board; help establish the library, transfer VHS tapes to DVD's or with any library expertise.
- Check to see if Constant Contact can do anonymous voting for future election prospects.

**Don:**

- Set up area studio mailing list on constant contact (**with Paul**) that will send out reminders every two months to submit information to the website concerning upcoming workshops and events.
- Design a graphic for 'Mala for the Guru' for upcoming newsletter

**Paul:**

- Follow up with certified teachers who have not yet registered with IYANW
- Forward e-mail to Pat concerning IYNAUS website problem

**Nina:**

- File 990-EZ by October 15, 2008
- Talk to Amy Duncan about article for upcoming workshop

**Judy:**

Coordinate potential changes in scholarship requirements and procedure and how to promote (see meeting minutes for details and initial brainstorming)

**VII. Adjournment** – Nina motioned to adjourn the meeting at 1:25 p.m. Motion seconded.

Minutes submitted by Jennifer Shonk.