

**IYANW Board  
Meeting Minutes  
Saturday, February 9, 2008**

**I. Call to Order**

Pat Musburger called the meeting to order at 3:44 p.m. on 9 February 2008 in Seattle, Washington at Pat's home.

**II. Present**

The following board members were present: Pat Musburger, Jennifer Shonk, Tonya Garreaud, Judy Landecker and Don Gura.

**III. Committee Reports**

A. Treasurer – Pat for Nina

1. Treasurer report (see attached): Cost of e-newsletter was clarified. Pat suggested we use Constant Contact more.

B. Membership – Pat for Paul

1. Membership report (see attached): Currently there are seventeen members due to delay in IYNAUS website overhaul and invoicing backup. Total from October 2007 reached 109.
2. There are twenty people on the Constant Contact e-mail list who are not members.

C. Communications – Don

1. Newsletter: A newsletter was distributed in December.
2. E-newsletter: Tonya and Don updated the template for the e-newsletter and Tonya took care of content for the e-newsletter that was sent in December.
3. Web-site: A page for workshop listings will be created and some links on website reviewed/eliminated.
4. Archive materials were transferred to the Secretary.

D. Scholarships – Judy

1. Scholarship awards: Three were awarded. Judy requested the recipients to each write an article for the newsletter after their activities have been completed.
2. Scholarship outreach: Judy suggested placing a memo to studios in the next newsletter if they need additional resources or posters to contact her.
3. Other notes: Pat suggested that Don write an article concerning his scholarship award from IYNAUS and studies in Pune for the IYANW newsletter.

E. Archives discussion moved to old business.

F. Nominating – Tonya

1. Upcoming election: Tonya drafted a letter to send to potential candidates. The board reviewed a list of potential candidates to verify all states and certification levels are represented. Names of exiting board members who would like to serve again were added. The letter will be sent on 29 February, 2008 reply date to be decided by Tonya.
2. Nominating committee: The board discussed potential representatives to serve on the nominating committee and help condense the ballot. Once the committee is assembled Tonya will e-mail nominating committee names to the Secretary.
3. Ballots: Need to be revised with outgoing member names, certification level and state. Previous ballots need to be given to Tonya.

G. President – Pat

1. Pat presented a draft of the welcoming letter for new members for the board to review.
2. News from IYNAUS concerning restriction of usage of the Iyengar name in studio names. The issue is in transition and will be addressed at the next IYNAUS meeting.
3. Lending library: Pat reported that IYNAUS was in favor of providing materials to regions for a lending library. Tonya reported that she contacted Bobbi Fultz to obtain materials and will e-mail the response to Pat to clear up the matter of cost.
4. A new general manager, Liz Valise Galin was hired as General Manager for IYNAUS.

#### **IV. Old Business**

- A. Board member protocols: The Secretary received protocols for all positions held by board members. Tonya motioned that after election results are announced the Secretary will send job descriptions and protocols to newly elected and returning board members. Motion seconded and passed.
- B. Lending Library – After some discussion about how the library will operate the board resolved that the best possible system would operate like an interlibrary loan system with participation by many members and studios. A list of items to borrow will be posted on a webpage and those lending should be advised to not offer items they are not willing to part with. Tonya and Pat will draft a proposal to make postage a budget item up for vote by the membership. The lending library needs a chairperson who would send in a report.

- C. Scholarships – Judy: No old business.
- D. Newsletter and Email blast schedule:
  - 1. The next newsletter is set for distribution in May, deadline for submissions April 30.
  - 2. Newsletters will be distributed on a September/March schedule.
  - 3. E-newsletters will be distributed every month (8-10 times per year) except months the newsletter is distributed in order to remind members of IYANW and activities. To allow time for content and assembly of the e-newsletter the following procedure will be used:
    - Week 1: President submits a call for e-blast content to all board members which need to be submitted within seven days.
    - Start of week three: President contacts the designer of the e-blast with content for upcoming blast.
    - End of month: E-newsletter is sent.
- E. Archives: The Secretary received most of the electronic archives to begin the archive project. All files will be converted into pdf's if they do not already exist as such. A table of contents will be created and a document inside each file highlighting the contents of that file.

**V. New Business**

- A. Board member burn out: Paul called at 5:25 p.m. and appointed Don to discuss this item. Don discussed the challenges of prioritizing work with concurrent deadlines. The newly established schedule of newsletter and e-newsletter distribution could help this problem subside.
- B. Mala for the Guru/Bellur Project: The board discussed possibilities of the project that will honor Guruji. In order to build awareness in our region, a calendar highlighting area teachers and a collage of area practitioners will be created and sold in the fall. Funds from the sales will be distributed between the regional fund and the Bellur project. A photo release will be posted on the website for members to send in with their photos. The spring newsletter will contain a call for photos, submittal date by May 15, 2008.
- C. 2010 Convention – Tonya  
The next convention will be held in Portland, Oregon and is only open to certified teachers. In the event that Geeta cannot attend an alternate plan will be created; however this issue is not currently being addressed as the Convention Curriculum Chair has not yet been chosen. The convention will consist of one large session per

day at the Oregon Convention Center. Breakout sessions will be held at the Doubletree Hotel in smaller ballrooms.

- D. Time and Place for June meeting set for Saturday, June 7<sup>th</sup> at 12:00 p.m. at Tonya's home in Portland, Oregon.

## **VI. Summary of Actions – Jen**

### **Pat**

- Send jpeg of IYANW letterhead to Tonya
- Get feedback from Nina and Paul regarding Mala for Guru
- Draft a proposal for Mala for Guru and “Call for Photographs”
- Assist Tonya with lending library
- Each month: Week one - send out call to board members to gather content for e-blasts (members have 7 days to submit). Within seven days of content submittal send content to Tonya (min. two weeks before desired e-blast release).

### **Tonya**

- Contact Vicki Aldridge:
  - Potential board candidates from Idaho
  - Serve on nominating committee
- Draft a formal proposal for how lending library will operate and contact area teachers/studios for donations/participation.

### **Don**

- Website:
  - Create workshop page
  - Remove URL for Joanne Pearson from “links” page
- Write India article for a future newsletter
- E-mail protocols to Jen

## **VII. Adjournment**

Tonya motioned to adjourn the meeting at 6:30 p.m. Motion seconded.

## **VIII. Addendum**

Tonya motioned to distribute funds as part of the summer IYANUS membership drive as follows: \$12.50 to IYANW and the remaining \$37.50 to the studio/teacher to cover costs of the workshop and pay the teacher. Vote tally: 5 in favor, 1 against, 1 no response.

Minutes submitted by: Jennifer Shonk